

Artist Resumes & CVs

Artist CV

CV (Curriculum Vitae or Vita): The Master List

A full CV can be any length; a short CV is around 4 pages

Full and comprehensive overview of your professional activity and accomplishments

Academic in nature; used for teaching jobs, research, grants,

Maintain a master copy that includes EVERYTHING you've done related to your creative practice and career. Update this document regularly--we're all busy people and it's surprisingly easy to forget a workshop here or a show there!

1.Name and Contact Information

2.Education

3.Grants / Awards

4.Solo Exhibitions or Selected Solo Exhibitions

5.Collaborative Projects

6.Group Exhibitions or Selected Group Exhibitions

7.Commissions

8.Collections

9.Bibliography

10.Teaching Experience

11.Related Professional Experience

12.Lectures, Artist Talks, Workshops

13.Curatorial Experience or Shows

Curated

14.Gallery Affiliation(s)

15.References

**AMPLIFY
ARTS**

Artist Resume

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RESUMES: Balancing the Relevant & the Recent

1-3 pages in length

Short and simple overview of your professional record

List entries in reverse chronological order (with a few exceptions)

Choose and organize the sections of your resume based upon the opportunity, and your personal strengths

Name and Contact Information

Education

Grants / Awards (Grants / Fellowships, Awards / Honors, Residencies, etc.)

Solo Exhibitions or Selected Solo Exhibitions

Collaborative Projects

Group Exhibitions or Selected Group Exhibitions

Commissions

Collections

Bibliography

Teaching Experience

Related Professional Experience

Lectures, Artist Talks, Workshops

Curatorial Experience or Shows Curated

Gallery Affiliation(s)

References

Design Tips:

DO:

Keep it Simple & Clean

This is not the time to be “creative.” This is the time to show-off your restraint and masterful understanding of the elements and principles of design.

Legibility is key! Use fonts between 10-12 point, and clean, standard fonts like Times New Roman, Arial, Helvetica, etc.

Make good use of blocks, columns, and negative space.

Make your headers clear and distinct from the text of your accomplishments.

Make sure that your margins will work with most standard office printers.

DON'T:

Use colored paper

Use weird fonts or fancy script

Use binding or anything gimmicky for presentation. Print it simply on single sheets, or attach it as a Word doc or pdf.

Exercise #1

Design a short CV (4 pages max) geared toward an application for a residency. This 1-month residency is focused on the creation of new, innovative work, personal career development, with the opportunity to do outreach to the local community, and/or with the student body of a local university partner.

Exercise #2

Create a 1 page resume that you would include with packets sent to galleries (particularly commercial galleries) to inquire about exhibition opportunities.

Exercise #3

An art center that you are collaborating with on a project asks you for a one paragraph bio. They are very excited to work with you, and want to share more about you with the public via their social media accounts. One sentence of that bio should be a “mini artist’s statement.” Beyond that, which accomplishments from your resume are important enough to include in this short bio, and in which order will you list them?
